

ABHAY VISHWAKARMA

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Ballia, Uttar Pradesh, India

workingabhay0@gmail.com

ABOUT ME

Detail-oriented professional with strong analytical and problem-solving skills, currently pursuing M.Com, with experience mentoring 200+ students. Proficient in MS Office applications through CCC certification, with the ability to analyze data, identify patterns, and simplify complex information effectively. Combines strong communication, numerical proficiency, and adaptability to contribute efficiently in diverse organizational roles while maintaining accuracy, productivity, and professional excellence.

EDUCATION

2025 - 2027

JNCU Ballia
Uttar Pradesh

Master Of Commerce (M.com) - Pursuing

Currently pursuing M.Com, enhancing my advanced knowledge in commerce, finance, research, and practical business understanding.

2022 - 2025

S. M. M. Town Post
Graduate College

Bachelor Of Commerce (B.com)

During graduation, I studied business, finance, and corporate sectors, covering 30+ subjects to build strong industry knowledge and practical skills.

2020 - 2022

S. M. M. Town Inter
College, Ballia, UP.

Intermediate (Commerce)

In 12th grade, I learned commerce fundamentals and developed a strong interest in the field, exploring its concepts with curiosity.

ADDITIONAL COURSE

CCC (Course on Computer Concepts)

National Institute of Electronics & Information Technology (NIELIT)

December 2025

New Delhi

EXPERIENCE & KNOWLEDGE

- Leveraged communication skills to teach 200+ secondary students (Grades 10-12), achieving 90% positive feedback on clarity of instruction in English/Commerce/Hindi.
- Managed student data in Excel - recorded attendance, analyzed test results, and generated performance reports for coaching institutes.
- Knowledge of generative AI & prompt engineering to automate business tasks, saving time and improving efficiency using AI tools.

SKILLS

- MS Office
- Communication
- Problem Solving
- Leadership
- Adaptability
- Numerical Ability
- Accounting Basics
- Analytics

LANGUAGES

Hindi

- Native Proficiency

English

- Conversational Proficiency

INTERESTS

- Reading Case Studies :** Enhances research abilities and keeps abreast of industry trends.
- Exploring :** Banking and Finance sector.
- I am excited to use my varied skills, love for learning, and commitment to doing great work at your organization.
- I hereby declare that the information provided in this resume is true and accurate to the best of my knowledge.

Abhay Vishwakarma

Date : 13/05/2026